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**MINUTES OF THE STRATFORD BUSINESS ASSOCIATION MEETING HELD AT TET STADIUM BAR & BISTRO, ON MONDAY 11<sup>th</sup> AUGUST 2025 AT 5.30PM.**

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**PRESENT**

Chair: Matthew Dimock. Committee: Glenn Adams, Matthew McDonald, Arnold Cox, Maureen Tunnicliff, Trevor Tunnicliff, Amy Spencer, Peter Hogan, Mike Radich, Allen Juffermans and Amy Hill

**IN ATTENDANCE**

Terry Hancock – On the House

**APOLOGIES**

None

**Dimock/Adams  
Carried**

**On The House**

Terry Hancock presented to the committee his community On the House, the three pillars of On The House are to: reduce food waste, feed people who need it, and to build community through connection and participation

- Setting up a Free Store in Stratford fortnightly on Wednesday 5-6pm
- SBA to email information out to members to search for surplus food and volunteers to help with the free store

**1. CONFIRMATION OF MINUTES**

- 1.1 Stratford Business Association Meeting – Monday 7<sup>th</sup> July.  
Matters Arising: Allen – SBA Letter to council

**RECOMMENDATION**

**THAT** the minutes of the Stratford Business Association meeting held on Monday 7<sup>th</sup> July be confirmed.

**Adams/M Tunnicliff  
Carried**

**2. CORRESPONDENCE**

**Inward:** Workshop registrations, First Aid Course registrations, Newsletter enquiries (Cancer Society Daffodil Day, Big Brothers Big Sisters), Mediaworks advertising package deals, NZME Radia Advertising, TET funding for Americarna

**Outward:** Mailchimp Workshops, BA5 and Newsletter, TET Funding for Americarna, Prospero Place Submission, Visual Standards for main street buildings submission, Roding closure request for Christmas Parade.

**RECOMMENDATION**

**THAT** the correspondence be accepted and received

**Radich/McDonald  
Carried**

**FINANCIAL REPORT**

**3.1 Current**

Account balance as of 6 Aug 25 \$66, 639.84

Visa balance as of 6 Aug 25 **-\$143.96**

### 3.2 Financial report

The Xero reports for June are attached. For your reference I have also added a P & L for the financial year to date, compared to the previous year.

### 3.3 Paid: Vouchers

Five Star Liquor	\$100
Jichelle	\$140
Paper Plus	\$580
RJ Eager	\$350
The Bead Hold	\$150
New World	\$250
<b>Total</b>	<b>\$1570</b>

### Paid: Bills

Amy Reimburse (Workshop costs)	\$49.91
Colonel Malones (BA5)	\$500
Favor The Brave (Website)	\$6307.75
Stratford District Council (Room Hire)	\$150
CMK (Xero Tutor Fee)	\$115
Milk & Beans (Xero Catering)	\$30
Paper Plus (Amy – Wall Planner)	\$10.99
Stratford Community House (BA5)	\$149.99
Office Max (Shop & Win Boxes)	\$199.41
Stratford Press (Shop & Win)	\$573.85
Facebook Advertising – DEBIT CARD	\$83.75
Google Suite + Conversion Fee – DEBIT CARD	\$32.20
Primo phone Plan (2 months) – DIRECT DEBIT	\$43.23
<b>Total</b>	<b>\$8246.08</b>

### To Pay

NZME – (Shop & Win Advertising)	\$857.90
<b>Total</b>	<b>\$857.90</b>

### RECOMMENDATION

THAT the financial report is received, and the payments approved.

**Spencer/Hogan**  
**Carried**

## REPORTS

Amy spoke to her report. Slow interest in First Aid course but 9 registrations so far. August Workshop – Mindfulness for Dogs 14 registrations. Working on the website, still updating details for businesses  
New members - Farmlands

## RECOMMENDATION

THAT the secretary's report be accepted and received

**M Tunnicliff/Dimock**  
**Carried**

## GENERAL BUSINESS

5.1 BA5 updates.

August (27 <sup>th</sup> )	DSA /Landpro – War Memorial
September (24 <sup>th</sup> )	Govett Quilliam TBC
October (29 <sup>th</sup> )	Percy Thomson Gallery
November (19 <sup>th</sup> )	Shakee Pear Cafe
December	TBC Date (SBA Committee)
January (28 <sup>th</sup> )	TBC
February (18 <sup>th</sup> )	Stratford Mountain House

5.2 Workshops, Lunch and Learn – Wednesday 13<sup>th</sup> August, Mindfulness for Dogs (14 registrations). First Aid Course (9 registrations). First Aid Course info to be sent to Bizlink for more registrations.

5.3 Stratford District Council have requested \$500 sponsorship for the Scarecrow Trail

MOTION – Will continue sponsorship

**This motion was proposed by Matt Dimock and seconded by Maureen Tunnicliff – Carried**

5.3 Americarna –Yes will go ahead, Amy to confirm dates and times, funding application to be submitted.

5.4 Santa's Grotto – It belongs to council not SBA, Donation to local kindy?

Fieldtorque will do Santa photos again 9am-2pm 13<sup>th</sup>/14<sup>th</sup> December, need to find a Santa. Gary Anderson to be asked. SBA will give \$400 of SBA vouchers as payment for Santa

5.5 Building maintenance needed for main street buildings. Amy to photograph buildings to bring to next meeting, plan to be made from there. Team of professionals put together by SBA?

5.6 Christmas Parade – Date / float registrations to be sent out early as we have changed the date of the Parade. Amy to ask Brian Vickery if he would like to be the MC. Stratford High school to be asked for volunteering – help diverting floats from War Memorial  
Cadets, youth council to be asked to volunteer. Help needed from committee members on the day.

5.7 Stratford Press meet the candidates' evenings 8<sup>th</sup>/11<sup>th</sup> September. SBA to send out information to members but not sponsor the events. We will host our own meet the councilors event in December at our BA5 with the elected councilors and new SBA committee. Committee meeting to be changed

from Monday 8<sup>th</sup> September so the committee can attend the meet the candidate evenings. Tuesday 9<sup>th</sup> September or Wednesday 10<sup>th</sup> September depending on availability of TET meeting Room.

**5.8** Discussion around SBA shared office space in Stratford, Dairy NZ building on Fenton Street could be an option. Send an expression of interest out to members to see if there is interest for this. DSA could do up a concept design.

**5.9** Earthquake Waring Stickers – earthquake standards are being reviewed by central government at the moment.

**5.10** Amy and Matt to meet with Erin from Mediaworks to discuss finer details of the advertising package deals

Items for next meeting

- Shared Office Space
- Earthquake Risk Stickers

### **The next meeting TBC**

<b><u>Month</u></b>	<b><u>Meeting</u></b>
August	Monday 11 <sup>th</sup>
September	TBC
October <b>AGM</b>	Monday 13 <sup>th</sup>
November	Monday 10 <sup>th</sup>

***The meeting concluded at 7.25pm***

Matthew Dimock  
**CHAIRPERSON**