
MINUTES OF THE STRATFORD BUSINESS ASSOCIATION MEETING HELD AT TET STADIUM BAR & BISTRO, ON MONDAY 10 FEBRUARY 2025 AT 5.30PM.

PRESENT

Chair: Matthew Dimock. Committee: Glenn Adams, Matthew McDonald, Maureen Tunnicliff, Trevor Tunnicliff, Arnold Cox, Peter Hogan, and Lynne Mackenzie Brown (minute taker).

IN ATTENDANCE

APOLOGIES

Amy Spencer, Mike Radich

Matt D/Adams

Carried

1. **CONFIRMATION OF MINUTES**

- 1.1 Stratford Business Association Meeting – Monday 20 January. The minutes are attached.
- 1.2 Matters Arising: Maureen and Trevor asked for an update on the proposal to buy umbrellas for Prospero Place, Matt D advised that council happy for the SBA to purchase and drill requisite holes, but they have no room for storage. Suggestion that we reduce number to 2 umbrellas, and if not needed again to donate to a local school or club.

RECOMMENDATION

THAT the minutes of the Stratford Business Association meeting held on Monday 16 December be confirmed.

Adams/M Tunnicliffe

Carried

2. **CORRESPONDENCE**

Inward: GST Refund for period ending 31st December - \$4899.86. Information on Te Matatini, CC Statement

Outward: January Newsletter, Information on Te Matatini, and Window Competition./Window Painting for Americarna.

RECOMMENDATION

THAT the correspondence be accepted and received

Dimock/Cox

Carried

3. **FINANCIAL REPORT**

- 3.1 **Current**
Account balance as of 5th February 25 - \$55,097.25
Credit Card Balance as of 5th February 25 - \$71.70

- 3.2 **Financial report**
The Xero Reports for January are attached.

3.3	Paid:		
	VOUCHERS REIMBURSED		
	Paper Plus		\$1100
	Mitre10		\$510
	Colonel Malones		\$250
	ITM		\$50
		Total Paid	\$1910

TO PAY

Abstract Signs	Americarna	\$655.50
Poli Trans	Bank Fees	\$0.58
CMK	GST Return	\$87.40

Total To Pay \$743.48

RECOMMENDATION

THAT the financial report is received, and the payments approved.

**Dimock/ Hogan
Carried**

4. **REPORTS**

4.1 Secretary's Report attached

RECOMMENDATION

THAT the secretary's report be accepted and received

**Dimock/Cox
Carried**

5. **GENERAL BUSINESS**

The secretary made the following notes:

5.1 Markets|

Lynne advised that the January market was poorly attended by Vendors, and the main draw for customers was Baked by Blanche which is in Prospero Place every Saturday, and has a following. Discussions around future of Prospero Place, and it was decided to leave the status quo for now, and perhaps in future the SBA could support the community market. Discussion around number of markets around competing for vendors/customers.

5.2 BA5s

Matt D has not heard from Mitre10 – he will contact them directly, and while there will discuss umbrellas for Prospero Place. Also discussion regarding holding a BA5 with the Stratford Press, which we could host, and also in reserve is Water Doc and Dress Hire shop (when they have their new premises).

5.3 SBA Voucher Acceptance List

While Lynne is updating this, check with Ourr Place, and with new owners of Colonel Malones.

5.4 Broadway

Glenn presented his letter, and Matt McD made some suggestions, will be redistributed via email for approval, and sending.

5.5 Workshops/Lunch + Learn

Lynne to approach Idyllic regarding a DIY Website course (held over 2 sessions), free to SBA members, charge for non SBA members – with the hope to encourage new membership)

CMK to provide a Xero Lunch + Learn

Lynne to check whether First Aid/Mental Health First Aid, would be of interest.

5.6 Council Matters

Updates:

- **Matt D has not heard about speaking to council.**
- **Future of Prospero Place and Timeline – no update.**
- **Umbrellas for Prospero Place tables – covered in matters arising.**

5.7 Secretary/Website Role

Proposal from Matt D that for a year the new admin support person should be full time, then hours reduced, it was decided instead to look at a fixed term post for approx. 35 hours. Matt McD happy to host the person in his office. Matt D and Glen to move this forward.

**Matt D/Matt McD
Carried**

5.8 Romeos

It was proposed by Matt D that we hold a watered down version of the Romeos this year in August, Lynne to enquire about availability of War Memorial in August. Sponsorship was discussed and the potential difficulties in these tough economic times. Discussions around simplifying the event to keep costs down.

**Matt D/Matt McD
Carried**

5.9 Thank You

Thank You card and \$100 SBA voucher to Matthew Hopkins Builders, to thank for storing shed.

6. Next meeting

The next meeting will be held on Monday 17 March 2025.

The meeting concluded at 7.05pm

Matthew Dimock
CHAIRPERSON