

Our Vision
Stratford District - a strong and vibrant business community

Our Purpose
To enable, advocate for and support our business association members

MINUTES OF THE STRATFORD BUSINESS ASSOCIATION ANNUAL GENERAL MEETING HELD AT THE TET MULTISPORTS CENTRE, PORTIA STREET ON MONDAY 10 OCTOBER 2022 AT 5.30 PM.

PRESENT

Chairman: Matthew Dimock Committee Members: Min McKay, Sharon Mackie-Langton, Craig Burrows, Caleb Robinson.

IN ATTENDANCE

District Mayor Neil Volzke, Amy Kingston (secretary), Chade Julie, Ilona Hanne, Glenn Adams, Steve Roberts, Mike Weren, Beatrice Chamberlain, Richard Williams, Maureen Tunncliff, Sophie Tucker, JB Burger, Tom O'Neill, Matthew McDonald, Andrew Wood.

APOLOGIES

Apologies for non-attendance were received from Arun Chaudhari, Marcia Millard and Tricia Jamieson.

THAT the apologies be received.

MCKAY/DIMOCK
Carried

ANNOUNCEMENTS

There were no announcements.

1. **CONFIRMATION OF MINUTES**

1.1 **Stratford Business Association AGM** – Monday 11 October 2021

1.2 THAT the minutes of the Annual General Meeting of the Stratford Business Association held on Monday 11 October 2021 be confirmed.

ADAMS/BURROWS
Carried

1.1.1 **Matters Arising from Stratford Business Association Meeting** – Monday 11 October 2021

There were no matters arising.

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2. **CHAIRMAN'S REPORT**

The Chairman spoke to his report as attached to the agenda.

THAT the chairman's report be received.

MCKAY/ROBINSON
Carried

3. **FINANCIAL REPORT**

THAT the Financial Report be received.

MCKAY/ROBINSON
Carried

4. **ELECTION OF OFFICERS**

4.1 The Chairman vacated the chair and the District Mayor called for nominations for the position of Chairman.

THAT Matthew Dimock be nominated for Chairman.

MCDONALD/BURROWS
Carried

Matthew Dimock was declared duly elected.

4.2 The District Mayor then called for nominations for the position of Deputy Chairman.

THAT Caleb Robinson be nominated for Deputy Chair.

MCKAY/MCDONALD
Carried

Caleb Robinson was declared duly elected.

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4.3 Confirmation of Secretary/Treasurer

THAT the Community Development officer as appointed by the Stratford District Council is to carry out the duties of the Stratford Business Association Secretary/Treasurer.

DIMOCK/MCKAY
Carried

4.4 The Chairman then called for nominations for the 2022/2023 Committee:

The outcome of the votes resulted with the 2022/2023 Stratford Business Association committee consisting of the following four members

Matthew McDonald *nominated by Matthew Dimock seconded by Min Mckay.*
Richard Williams *nominated by Glenn Adams seconded by Min Mckay.*
Steve Roberts *nominated by Min Mckay seconded by Matthew McDonald.*
Sharon Mackie-Langton *nominated by Min Mckay seconded by Craig Burrows.*

5. **GENERAL BUSINESS**

5.1 **Annual Subscription Fee**

The annual subscription fees are currently:

- 1-5 Staff: Membership is a fee of \$50.00 +GST per annum.
- 6+ Staff: Membership is a fee of \$100.00 +GST per annum.
- Not for profit with paid employees: Membership is a fee of \$50.00 +GST per annum.
- Not for profit with no paid employees: Membership is a fee of \$25.00 inclusive per annum.

THAT the annual subscription fee remains at \$50.00+GST per annum for businesses with 1 - 5 staff members, \$100+GST per annum for businesses with 6+ staff, \$50.00+GST per annum for Not for profit organisations with paid employees and \$25 GST inclusive per annum for Not for profit organisations with no paid employees.

MCKAY/ ADAMS
Carried

5.2 **Quorum amendment**

Current Quorum rules are:

At any annual or special general meeting, 15 members, and at any committee meeting five members shall constitute a quorum.

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The proposed amendment:

At any annual or special general meeting, 15 members, and at any committee meeting half of the then current committee members + a half (0.5) rounded up shall constitute a quorum.

For example, if the committee consists of 10 members, the quorum would be 6. This is half (5) + a half (0.5) = 5.5 rounded up = 6. If the committee has 9 members the quorum would be 5 (4.5 rounded up) and so on.

This is in line with good practise and would allow decisions to be made at meetings.

THAT the Stratford Business Association rules constituting a quorum are; at any annual or special general meeting, 15 members, and at any committee meeting half of the then current committee members + a half (0.5) rounded up shall constitute a quorum.

DIMOCK/MCKAY
Carried

5.3 **Meeting Schedule**

The meeting schedule for 2022/23 was attached.

THAT the meeting schedule for 2022/23 be approved.

MCKAY/ROBINSON
Carried

The meeting concluded at 6:21pm

Matthew Dimock
CHAIRMAN