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**MINUTES OF THE STRATFORD BUSINESS ASSOCIATION ANNUAL GENERAL MEETING HELD AT THE TET MULTISPORTS CENTRE, PORTIA STREET ON MONDAY 14 OCTOBER 2024 AT 5.30 PM.**

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**PRESENT**

Chairman: Matthew Dimock. Committee Members: Glenn Adams, Maureen Tunnicliff, Trevor Tunnicliff, Matthew McDonald, Mike Radich.

**IN ATTENDANCE**

Amy Kingston (secretary), Peter Hogan, Peter Reed, Elizabeth Maciver, Elizabeth Smith, Arnold Cox, Allen Juffermans, Amy Spencer, David Hartley, Saba Afzal, Janette Jeffares.

**APOLOGIES**

Apologies for non-attendance were received from Mike Weren, Sharon Mackie-Langton and Mayor Neil Volzke.

THAT the apologies be received.

ADAMS/MCDONALD  
Carried

**ANNOUNCEMENTS**

There were no announcements.

1. **CONFIRMATION OF MINUTES**

1.1 Stratford Business Association AGM – Monday 9 October 2023

THAT the minutes of the AGM of the Stratford Business Association held on Monday 9 October 2023 be confirmed.

TUNNICLIFF, M /MCDONALD  
Carried

1.1.1 Matters Arising from Stratford Business Association Meeting – Monday 9 October 2023

There were no matters arising.

2. **CHAIRMAN'S REPORT**

The Chairman spoke to his report as attached to the agenda.

THAT the chairman's report be received.

RADICH/COX  
Carried

*Our Vision: Stratford District - a strong and vibrant business community*  
*Our Purpose: To enable, advocate for and support our business association members*

3. **FINANCIAL REPORT**

THAT the Financial Report be received.

COX/MCDONALD  
Carried

4. **ELECTION OF OFFICERS**

4.1 The Chairman vacated the chair and the Secretary called for nominations for the position of Chairman.

THAT Matthew Dimock be nominated for Chairman.

MCDONALD/ADAMS  
Carried

Matthew Dimock was declared duly elected.

4.2 The Chairman then called for nominations for the position of Deputy Chairman.

THAT Glenn Adams be nominated for Deputy Chair.

DIMOCK/TUNNICLIFF, T

Glenn Adams was declared duly elected.

4.3 Confirmation of Secretary/Treasurer

THAT the Community Development officer as appointed by the Stratford District Council is to carry out the duties of the Stratford Business Association Secretary/Treasurer until 31 July 2025.

DIMOCK/ MCDONALD  
Carried

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4.4 The Chairman then called for nominations for the 2024/2025 Committee:

*The outcome of the votes resulted with the 2024/2025 Stratford Business Association committee consisting of the following eight members.*

**Arnold Cox** *nominated by Matthew Dimock seconded by Glenn Adams*

**Matthew McDonald** *nominated by Matthew Dimock seconded by Allen Juffermans*

**Peter Hogan** *nominated by Matthew Dimock seconded by Trevor Tunncliff*

**Amy Spencer** *nominated by Matthew Dimock seconded by Maureen Tunncliff*

**Trevor Tunncliff** *nominated by Matthew Dimock seconded by Matthew McDonald*

**Maureen Tunncliff** *nominated by Trevor Tunncliff seconded by Glenn Adams*

**Mike Radich** *nominated by Matthew Dimock seconded by Peter Hogan*

**Allen Juffermans** *nominated by Glenn Adams seconded by Matthew McDonald*

## 5. **GENERAL BUSINESS**

### 5.1 **Annual Subscription Fee**

The annual subscription fees are currently:

- 1-5 Staff: Membership is a fee of \$50.00 +GST per annum.
- 6+ Staff: Membership is a fee of \$100.00 +GST per annum.
- Not for profit with paid employees: Membership is a fee of \$50.00 +GST per annum.
- Not for profit with no paid employees: Membership is a fee of \$25.00 inclusive per annum.

THAT the annual subscription fee remains at \$50.00+GST per annum for businesses with 1 - 5 staff members, \$100+GST per annum for businesses with 6+ staff, \$50.00+GST per annum for Not-for-profit organisations with paid employees and \$25 GST inclusive per annum for Not for profit organisations with no paid employees.

DIMOCK/MCDONALD  
Carried

### 5.2 **Meeting Schedule**

The meeting schedule for 2024/25 was attached.

THAT the meeting schedule for 2024/25 be approved.

DIMOCK/ADAMS  
Carried

### 5.3 **Stratford Business Association Constitution (2024) – Draft**

In line with the new Incorporated Societies Act 2022, the Stratford Business Association will reregister to remain an incorporated society.

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The draft constitution had been sent out to all members prior to the AGM.

THAT the proposed changes to the constitution of the Stratford Business Association is accepted.

*Matthew Dimock called for a vote that was unanimous in favour*  
Carried

Other general business noted:

- Mike Radich voiced having a discussion with the wider membership to lobby to council in support of the Stratford District Council and Stratford Business Association partnership to stay in place. Mike felt that the support of council is needed for the association. The chair acknowledged this but highlighted that there are multiple moving parts including bigger conversations that are needed between SBA and council and SBA and Taranaki Electricity Trust. Council and SBA are separate entities and council can choose to withdraw support. The Chair added that this can be discussed further at the next committee meeting to bring the new committee members up to speed.

*The meeting concluded at 6:06pm*

Matthew Dimock  
**CHAIRMAN**