
MINUTES OF THE STRATFORD BUSINESS ASSOCIATION MEETING HELD AT TET STADIUM BAR & BISTRO, ON MONDAY 12 FEBRUARY AT 5.30PM.

PRESENT

Chair: Matthew Dimock. Committee: Sharon Mackie-Langton, Mike Radich, Glenn Adams, Trevor Tunnicliff, Maureen Tunnicliff and Amy Kingston (secretary).

APOLOGIES

Matthew McDonald.

1. **CONFIRMATION OF MINUTES**

1.1 Stratford Business Association Meeting – Monday 11 December 2023. The minutes are attached.

THAT the minutes of the Stratford Business Association meeting held on Monday 11 December be confirmed.

TUNNICLIFF M/ ADAMS
Carried

2. **CORRESPONDENCE**

Inward:

CMK	GST return
SDC	Incorporated Societies workshops
SDC	Funding opportunity to reduce waste.
SDC	Opportunity for you to access mentoring
Heritage New Zealand	The King's Theatre on the New Zealand Heritage List

Outward:

Secretary	Invoice or approval
Secretary	Workshop opportunities

THAT the correspondence be accepted and received.

MACKIE-LANGTON / ADAMS

The secretary made the following notes:

- Matthew Dimock and Glenn Adams will attend the June Incorporated Societies workshop run by the Wheelhouse. Amy will book this.

3. **FINANCIAL REPORT**

3.1 **Current**

Account balance as of 31 Jan 2024 - **\$52,681.11**

Visa balance as of 28 Jan 2024 – **\$22.39**

3.2 **Financial report**

The Xero reports for Dec/Jan are attached.

3.3 **Paid:**

General Expenses

CMK	Accounting fees	\$81.65
ITM	Tables x 3	\$4122.00
Taranaki Chamber	Membership	\$299.00
Te Wera	Ba5 (Dec)	\$300.00

Voucher Reimbursements

Annas Flowers	Voucher reimbursement	\$50.00
Annas Flowers	Voucher reimbursement	\$50.00
Jichelles Health	Voucher reimbursement	\$60.00
Mackays Pharmacy	Voucher reimbursement	\$370.00
Dads and Lads	Voucher reimbursement	\$150.00
ITM	Voucher reimbursement	\$350.00
Colonel Malones	Voucher reimbursement	\$250.00
Colonel Malones	Voucher reimbursement	\$400.00
A Love of Cakes	Voucher reimbursement	\$200.00
Masters Ltd.	Voucher reimbursement	\$120.00
Five Star	Voucher reimbursement	\$250.00
Five Star	Voucher reimbursement	\$150.00
Cottage Lane	Voucher reimbursement	\$50.00
Cottage Lane	Voucher reimbursement	\$100.00
Magnum Sports	Voucher reimbursement	\$90.00
Stratford NW	Voucher reimbursement	\$250.00
Stratford NW	Voucher reimbursement	\$1930.00
Central Tara Auto	Voucher reimbursement	\$50.00
Dimocks	Voucher reimbursement	\$150.00
Forgotten 43 Brewing	Voucher reimbursement	\$50.00

Workshops

Idyllic	Workshop final payment	\$575.00
Stadium	Catering and room hire 7/11	\$144.00

Christmas Parade

TMS	TMP and event road closure	\$3858.25
Mediaworks	Radio	\$4105.54

NZME	Radio	\$1763.53
NZME	Print	\$1495.00
Jack Moser	Entertainment	\$300.00
Morph	Facepainting	\$382.50
Frontline Ambulance	First Aid	\$690.00
Stratford Singers	Entertainment	\$250.00
Stratford Pipe Band	Entertainment	\$500.00
Stratford High School	Helper x 1	\$50.00(voucher)
Abstract Signs	Print	\$860.09
Amy Taunt	Photography	\$250.00

Total paid \$25,947.31

3.4 **To pay:**

General Expenses

CMK	Accounting fees	\$81.65
Jamieson Motors	Bus Te Wera Ba5	\$230.00

Voucher Reimbursements

Stratford NW	Voucher reimbursement	\$600.00
Percy Thomson Gallery	Voucher reimbursement	\$70.00
Colonel Malones	Voucher reimbursement	\$100.00
Five Star	Voucher reimbursement	\$560.00

Christmas Parade

NZME	Advertising	\$185.73
SDC	Hall Hire (parade)	\$60.00
SDC	Waste station	\$211.06
TLL Events	Stage and sound	\$1898.32

Americarna

Abstract signs	Sign printing and install	\$701.50
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Total to pay: \$4038.26

THAT the financial report is received and the payments approved.

TUNNICLIFF T /DIMOCK

The secretary made the following notes:

- SBA to share Shakespeare Trust programme of activity for April.
- Mike Radich raised funding for the Shakespeare Trust Festival and if the association could support this. It was explained that SBA can not fund the activity of other community groups SBA also seek external funding themselves for a set

programme of activity. SBA can support by sharing what external funding groups are available within the region.

4. **REPORTS**

4.1 Secretary's Report attached.

THAT the secretary's report be received.

MACKIE-LANGTON / ADAMS
Carried

The secretary made the following notes:

- The secretary made note that she is currently acting Community Development Manager while recruitment is taking place for the role. Capacity will be limited. Smaller tasks may need to be put on hold.
- The secretary discussed the monthly 'lunch + learn' concept. The wider committee were happy with this to go ahead. March and April have already been booked and further topics identified.

5. **GENERAL BUSINESS**

5.1 **BA5's**

Wednesday 21 February – JSL
Wednesday 20 March – Taranaki Pioneer Village
Wednesday 17 April - Te Popo Gardens and Accommodation
Wednesday 15 May - Taranaki Diocesan School for Girls

5.2 **Membership**

	New	YTD 2022/23
Members		141

Removed:

- Hey Sweet Thing: No longer in business
- Scheliin Admin Services: No longer in business
- Sportzmassage: No longer in business
- Parker and Marriner: Dissolved partnership
- Kingston Engineering: Closing down
- KB Roofing: No longer engaged. Invoice not paid. Have removed.
- Aitken Transport: No longer engaged. Invoice not paid. Have removed.
- Rebecca Bruce Tall Poppy: Now under McDonald Real estate
- Hire 2 U: No longer engaged. Invoice not paid. Have removed

5.3 **Romeo Awards 2024**
Discussion.

The secretary made the following notes:

- The committee discussed the Romeo Awards that were due to go ahead in 2024. The committee was asked if anyone had capacity to lead the event. Committee members were all unable at this time. Committee members also unanimously felt that this was not the right time to seek sponsorship from the local business community. A motion was put forward to move the event to 2025.

THAT the Romeo Awards will move from August 2024 to 2025.

DIMOCK / TUNNICLIFF M

Also discussed:

- Matthew Dimock has discussed the removal of the shed in Prospero place to be arranged for the week commencing 26 February through Stratford ITM. The shed will be stored at the premises of Matthew Hopkins Builder. The broken panels will be fixed and then it will be sold.
- Mathew Dimock will meet with council offers in the next few weeks regarding the speakers along the Broadway verandas.
- Committee members were encouraged to think about future workshops and activity for their members. Sharon Mackie-Langton discussed looking into a Shopify workshop as many local businesses have or are looking into how to sell online.

5.4 **Committee Meeting**

The next committee Meeting will be held on Monday 18 March 2024.

The meeting concluded at 6:23pm

Matthew Dimock
CHAIRPERSON