
MINUTES OF THE STRATFORD BUSINESS ASSOCIATION MEETING HELD AT TET STADIUM BAR & BISTRO, ON MONDAY 13 MAY AT 5.30PM.

PRESENT

Chair: Matthew Dimock. Committee: Matthew McDonald., Sharon Mackie-Langton, Mike Radich, Glenn Adams, Trevor Tunnicliff, Maureen Tunnicliff and Amy Kingston (secretary).

APOLOGIES

No apologies received.

1. **CONFIRMATION OF MINUTES**

1.1 Stratford Business Association Meeting – Monday 8 April. The minutes are attached.

THAT the minutes of the Stratford Business Association meeting held on Monday 8 April. be confirmed.

MCDONALD/MACKIE-LANGTON
Carried

2. **CORRESPONDENCE**

Inward:

Taranaki Chamber of Commerce AGM

SDC Long Term Plan Consultation Information

SDC Long Term Plan Consultation is now open, please have your say.

Stratford Community House AGM Invitation

SDC Have you had your say on the Stratford District Council Long Term Plan yet? Time is running out!

TSB Managing credit card payments

Outward:

No outwards correspondence

THAT the correspondence be accepted and received.

ADAMS/ TUNNICLIFF, T
Carried

3. **FINANCIAL REPORT**

3.1 **Current**

Account balance as of 30 April 2024 - \$ **26,160.35**

Visa balance as of 28 April 2024 – **\$463.41**

3.2 **Financial report**

The Xero reports for April are attached.

3.3 **Paid:**

General Expenses

Merco Limited	Poli fees	\$0.58
Wills Contracting	Shed removal	\$491.63

Voucher Reimbursements

Mackays Pharmacy	Voucher reimbursement	\$100.00
Five Star	Voucher reimbursement	\$660.00
Colonel Malones	Voucher reimbursement	\$210.00
Taranaki Veterinary Centre	Voucher reimbursement	\$20.00
Forgotten 43 Brewing	Voucher reimbursement	\$50.00
Masters Ltd.	Voucher reimbursement	\$120.00

Americarna

Toko&DistrictLions	Americarna car parking	\$600.00
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Total paid \$2252.21

3.4 **To pay:**

General Expenses

Merco Limited	Poli fees	\$1.15
100% Dimocks	Speakers for Broadway upgrade	\$2240.00
EnD Electrical ltd	Broadway speaker upgrade	\$12,482.10
Implement	Workshop speaker fee – April	\$517.50
Stadium Bar & Bistro	Workshop venue and catering - April	\$316.50
Mountain Motors	Dec 23 Ba5	\$300.00

Voucher Reimbursements

The Baking Co.	Voucher reimbursement	\$130.00
100% Dimocks	Voucher reimbursement	\$50.00
Stratford Mountain House	Voucher reimbursement	\$100.00

Total to pay: \$16,137.25

THAT the financial report is received and the payments approved.

TUNNICLIFF, M/ TUNNICLIFF T
Carried

The secretary made the following notes:

- The chair commented on the Broadway speaker upgrade. The project is nearly complete, work took longer than planned – it was a large job. The invoice has come in more than originally estimated however, it has now been fully invoiced. The chair is happy with the work that has been done commenting that it is a very tidy and professional job.
- Further payments have not been received from TET – the secretary will follow this up.
- We will await confirmation before going live with the Shop & Win promotion.

4. **REPORTS**

4.1 Secretary's Report attached.

THAT the secretary's report be received.

MCDONALD/ ADAMS
Carried

The secretary made the following notes:

- It would be great to see analytics for the Stratford Business Association website – the secretary will take that away and see what she can do.
- Mike Radich made note that it is a tough economic climate right now for businesses.

5. **GENERAL BUSINESS**

The secretary made the following notes:

- Mike Radich made comment on obtaining quote to paint some of the facades along Broadway to tidy up some of the spaces and to lift the town. Is this something that SBA will support? Can SBA contribute financially to this? A conversation will be continued.
- The committee made comment on the Verandas between the roundabouts and that they need a lot of work. Wet weather creates unwanted water flow which raises health and safety concerns. It was noted that the verandas are not owned by council – they are the responsibility of the building owner.
- SBA would like to send a letter to council regarding the verandas and the health and safety concerns due to wet weather asking if there is something council can do to solve this. Councillors are welcome to attend a future SBA committee meeting if they would like to discuss this further.
- The secretary will draft a letter for committee.
- The cedar shed was damaged through the removal process out of Prospero place. The chair is seeking a quote to fix this.
- Shop & Win Promotion:
 - o Abstract Signs will provide a quote to design and print entry cards.
 - o The secretary sent draft terms and conditions for the committee to check – all happy with a few slight changes.
 - One entry per purchase/booking – add to Q&A section.
 - Prizes: *Entries will be collected weekly from Stratford Business Association participating businesses.*

- Claiming Prizes: *Prizes to be claimed within 3 months.*

5.1 BA5's

Wednesday 5 June – Percy Thomson Gallery

The secretary made the following notes:

- We have gaps coming up – the secretary will send an email out to members. Matthew Dimock and Matthew McDonald indicated they would be interested in hosting – Amy will send available dates out.

5.2 Membership

	New	YTD 2022/23
Members		144

Removed: Eastern Hire

5.3 Committee Meeting

The next committee Meeting will be held on Monday 10 June 2024.

The meeting concluded at 6:35pm

Matthew Dimock
CHAIRPERSON