
**MINUTES OF THE STRATFORD BUSINESS ASSOCIATION MEETING HELD AT
TET STADIUM BAR & BISTRO, ON TUESDAY 24 OCTOBER AT 5.30PM.**

PRESENT

Chair: Matthew Dimock Deputy Chair: Matthew McDonald Committee: Richard Williams,
Sharon Mackie-Langton, Mike Radich, Glenn Adams, Trevor Tunnicliff, Maureen Tunnicliff,
and Amy Kingston (secretary)

1. **CONFIRMATION OF MINUTES**

1.1 Stratford Business Association Meeting – Monday 11 September 2023. The minutes are attached.

THAT the minutes of the Stratford Business Association meeting held on Monday 11 September be confirmed.

MCDONALD/DIMOCK
Carried

2. **CORRESPONDENCE**

Inward:

Insurance Policy Documents Stratford Business Association P301057422/2
Seeking submissions on NZ Heritage List proposal: The King's Theatre, Stratford
Feasibility for a volunteering support centre in Central and South Taranaki
Information about your TSB Society Cheque account
Draft WMMP and Kerbside Collection – response
St John – fundraising for defibrillators in NZ

Outward:

Secretary – payment approval – Idyllic deposit
Stratford Business Association - 2023/24 TET Grant Application
Submission - Draft Waste Management and Minimisation Plan
Stratford Christmas Parade 2023 - Letter of Notification - SDC
Stratford Christmas Parade 2023 – TRC
Stratford Christmas Parade 2023 – Police
Stratford Christmas Parade 2023 – Fire and Emergency
Stratford Christmas Parade 2023 – Intercity
Stratford Christmas Parade 2023 – St John

THAT the correspondence be accepted and received.

ADAMS/MCDONALD
Carried

The secretary made the following notes:

- The committee are happy with the 2023/24 updated insurance policy.
- The committee discussed the invitation to submit on The King's Theatre, Stratford being added on the NZ Heritage List. Assuming this is something the Trust would like for the theatre; the committee are happy to make a submission in favour. The Secretary will check in with the trust beforehand.
- The committee is happy with the changes that are coming up for their TSB Society Cheque account.

3. **FINANCIAL REPORT**

3.1 **Current**

Account balance as of 31 Sep 2023 - **\$ 59,532.72**

Visa balance as of 28 Sep 2023 – **\$23.82**

3.2 **Financial report**

The Xero reports for September are attached.

3.3 **Paid:**

General Expenses

Stadium	Daffodil Day morning teas	\$780.00
TGM	Website charge	\$67.85
CMK	Accounting fees	\$75.90
SDC	Window comp supplies	\$142.30
Govett Quilliam	BA5 hosting (June)	\$300.00
Tasman Training	BA5 hosting (July)	\$300.00
Creative Printz	BA5 hosting (Sep)	\$300.00

Voucher Reimbursements

Annas Flowers	Voucher reimbursement	\$50.00
Colonel Malones	Voucher reimbursement	\$130.00
Colonel Malones	Voucher reimbursement	\$300.00
Forgotten 43 Brewing	Voucher reimbursement	\$200.00
Masters Ltd.	Voucher reimbursement	\$450.00
Abstract Signs	Voucher reimbursement	\$450.00
Five Star Liq	Voucher reimbursement	\$350.00
Five Star Liq	Voucher reimbursement	\$390.00
Stratford New World	Voucher reimbursement	\$330.00
Stratford New World	Voucher reimbursement	\$150.00
Stratford Pharmacy	Voucher reimbursement	\$50.00
Dimocks	Voucher reimbursement	\$150.00

Workshops

Idyllic	Marketing series 50% deposit	\$ 7,245.00
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Total paid: \$12,211.053.4 **To pay:****General Expenses**

CMK	Accounting fees	\$81.65
CMK	Annual Accounts	\$983.25
Stadium	AGM	\$392.50
NZME	Advertising	\$477.25
Stratford Knit and Sew	Over payment reimbursed 25/9	\$57.50

Voucher Reimbursements

Masters Ltd.	Voucher reimbursement	\$100.00
Paper Plus Stratford	Voucher reimbursement	\$630.00
Taranaki Veterinary	Voucher reimbursement	\$50.00
Forgotten 43 Brewing	Voucher reimbursement	\$100.00

Workshops

Stadium	Workshop venue & catering 19/9	\$250.00
Stadium	Workshop venue & catering 17/10	\$217.00
Implement Limited	Workshop	\$747.50

Total to pay: \$4086.65THAT the financial report is received and the payments approved.

DIMOCK/ ADAMS
Carried

4. **REPORTS**

4.1 Secretary's Report attached.

THAT the secretary's report be received.

DIMOCK/MACKIE-LANGTON
Carried

5. **GENERAL BUSINESS**

5.1 **BA5's**

Thursday 26 October – Mountain Motors

Wednesday 14 November – Meet the committee?

The secretary made the following notes:

- Te Wera had indicated their interest to host a Ba5. The secretary will follow this up.
- We could tie in a meet the committee Ba5 with a committee meeting. Bringing the committee meeting forward 30 minutes.

5.2 **Membership**

	New	YTD 2022/23
Members	1	147

- *BDL Mowing*

5.3 **TET Application 2023**

To discuss.

- Parked until we hear back from TET around the application.

5.4 **Romeo Awards 2024**

Ongoing discussion. Parked until we re group in 2024

<i>Complete</i>	<i>To do</i>
Date booked: Saturday 17 August 2024	Update quotes and budget
Meeting: 22 May	Send out sponsorship expressions of interest.
Band booked: The Slacks	Create subcommittee.

5.5 TSB Banking

Selecting a new TSB Bank user to replace Caleb Robinson.

The below are the current TSB Business Banking users:

- Caleb Robinson, role: to authorise payments
- Matthew McDonald, role: to authorise payments
- Amy Kingston, role: to schedule payments

THAT Amy Kingston and Matthew McDonald are confirmed as existing Business Banking User and that Caleb Robinson is to be removed and replaced with Maureen Tunnicliff

DIMOCK /MCDONALD
Carried

Other discussion noted:

- Committee member Mike Radich discussed bringing life into town through music/arts and tidying up old buildings by cleaning and painting window fronts. There would be community members willing to help out in this area.
- Committee were encouraged to think about and bring any ideas to the table that could activate the CBD or support business.
- The speakers along Broadway were again discussed. Matthew Dimock is working on getting a quote but there has been difficulty in finding an electrician that is willing to take on the project.
- The committee would like to see more tables in Prospero Place. The others are always well used.
- The committee would like to send a letter to ask Stratford District Council if they would like 3 more tables in Prospero place. The Stratford Business Association would purchase these up to \$1500 per table.

THAT the association will send a letter to Stratford District Council asking if they would like three more tables in Prospero Place up to the value of \$1500 per table.

DIMOCK/MACKIE-LANGTON
Carried

5.6 Committee Meeting

The next committee Meeting will be held on Monday 13 November 2023.

The meeting concluded at 6:45pm.

Matthew Dimock
CHAIRPERSON