
MINUTES OF THE STRATFORD BUSINESS ASSOCIATION MEETING HELD AT TET STADIUM BAR & BISTRO, ON MONDAY 11 SEPTEMBER AT 5.30PM.

PRESENT

Matthew Dimock, Caleb Robinson, Matthew McDonald, Sharon Mackie-Langton, Stan Chesswas, Amy Kingston (Secretary).

APOLOGIES

Richard Williams.

1. **CONFIRMATION OF MINUTES**

1.1 Stratford Business Association Meeting – Monday 14 August 2023. The minutes are attached.

THAT the minutes of the Stratford Business Association meeting held on Monday 14 August be confirmed.

CHESWAS/DIMOCK
Carried

2. **CORRESPONDENCE**

Inward:

SDC

Creative Communities Funding Applications now open

SDC

Have your say on changes - Stratford Draft Waste Management and Minimisation Plan 2023

Outward:

Taranaki Electricity Trust Stratford Business Association 2022/23 funding completion

THAT the correspondence be accepted and received.

MACKIE-LANGTON /MCDONALD
Carried

The secretary made the following notes:

- The committee discussed the Stratford Draft Waste Management and Minimisation Plan 2023. As a committee they will make a submission including the following points:
 - o The committee support the current recycling options in Stratford and would like to see this continue moving forward.

- Is there an option to recycle soft plastics?
- Is there an education piece for businesses to learn about their waste streams specific to their business?

3. **FINANCIAL REPORT**

3.1 **Current**

Account balance as of 31 Aug 2023 - **\$66,584.59**

Visa balance as of 28 Aug 2023 – **\$38.02**

3.2 **Financial report**

The Xero reports for August are attached.

3.3 **Paid:**

CMK	Accounting fees	\$190.90
Cottage Lane	Voucher reimbursement	\$100.00
Dimocks	Voucher reimbursement	\$250.00
Ink Pot	Voucher reimbursement	\$270.00
Team Hope	BA5 hosting (Aug)	\$300.00
Favour the Brave	Website work	\$1610.00

Total paid: \$2720.90

3.4 **To pay:**

Stadium	Daffodil Day morning teas	\$780.00
TGM	Website charge	\$67.85
CMK	Accounting fees	\$75.90
Tasman Training	BA5 hosting (July)	\$300.00
Govett Quilliam	BA5 hosting (June)	\$300.00
SDC	Window comp supplies	\$142.30

Total to pay: \$1666.05

THAT the financial report is received and the payments approved.

DIMOCK/ MCDONALD
Carried

4. **REPORTS**

4.1 Secretary's Report attached.

THAT the secretary's report be received.

CHESWAS /ROBINSON
Carried

The secretary made the following notes:

- 'A Kiwi Christmas' is going to be the theme for the 2023 Stratford Christmas Parade.
- The secretary will chat with Favour the Brave to discuss the best way to update members details on the website.

5. **GENERAL BUSINESS**

5.1 **BA5's**

Wednesday 20 September – Creative Printz

Wednesday 18 October – NZME

Wednesday 14 November – Meet the committee (SBA)

5.2 **Membership**

	New	YTD 2022/23
Members		146

- *Removed: Little Rocket*

5.3 **TET Application 2023**

Discuss and finalise.

The secretary made the following notes:

- The committee discussed their 2023/24 TET application finalising their application to be sent to Taranaki Electricity Trust.

THAT the draft 2023/24 grant application is approved to be sent to Taranaki Electricity Trust.

DIMOCK /ROBINSON
Carried

5.4 **Romeo Awards 2024**
Ongoing discussion.

<i>Complete</i>	<i>To do</i>
Date booked: Saturday 17 August 2024	Update quotes and budget
Meeting: 22 May	Send out sponsorship expressions of interest.
Band booked: The Slacks	Create subcommittee.

The secretary made the following notes:

- The committee is happy with the draft sponsorship letter. Add an emphasis on the excitement to deliver a Romeo Awards as it was prior to Covid-19.

5.5 **Annual General Meeting**

The 2023 Annual General Meeting will be held on Monday 9 October 2023.

The meeting concluded at 6:38pm.

Matthew Dimock
CHAIRPERSON