

3.2 Financial report

The Xero reports for August 2021 are attached.

3.3 Paid:

General Expenses

CMK	Xero subscription for July	\$69.00
CMK	Accounting	\$115.00
Tūtaki	July BA5	\$300.00
Stratford Community House	May BA5	\$79.22
NZME	Advertising	\$1334.00
NZME	Radio – Romeo Awards	\$1378.03
Masters	Voucher reimbursement	\$180.00

Romeo Awards

Little Rocket	Design	\$2990.00
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Total paid \$5,148.75

3.4 To be paid:

General Expenses

CMK	Xero subscription for Aug	\$69.00
Establishment 60	Aug BA5	\$300.00
NZME	Advertising	\$1104.00
Smokeylemon	Workshop	\$1522.50
TGM	Website	\$67.85
Stadium Bar & Bistro	Workshop costs	\$240.00
Stadium Bar & Bistro	Workshop costs	\$227.50

Voucher reimbursements

Jichelle	Voucher reimbursement	\$40.00
Five Star	Voucher reimbursement	\$150.00
New World	Voucher reimbursement	\$500.00
100% Dimocks	Voucher reimbursement	\$850.00
Sinclair electrical	Voucher reimbursement	\$50.00
Masters	Voucher reimbursement	\$50.00
Malones	Voucher reimbursement	\$150.00

Romeo Awards

Mediaworks	Radio	\$287.50
Baking Co.	Judges lunch	\$47.60

Total to pay \$5,216.35

THAT the financial reports are received and the payments are approved.

WHITTINGTON / MILLARD
Carried

4. **SECRETARY'S REPORT**

Secretary's Report attached

THAT the secretary's report be received

MACKIE-LANGTON / ROBINSON
Carried

The secretary made the following notes:

- The committee would like the theme for the 2021 Christmas Parade to be 'red and gold'.
- A discussion was had around previous markets at the Christmas Parade. Feedback received from stallholders is that it is not worth their while as they do not tend to make any revenue from this event. If the stallholders do not wish to hold a market at the year's Christmas Parade the committee would like to focus on food trucks and a children's entertainment area within Prospero Place.
- A discussion was had around Santa's Cave this year. This will not be held at 100% Dimocks and another venue will need to be sought. Ideas included the shed, or an empty shop. Organisation needs to be started soon. Raymond Barnfather who was 'Santa' last year has expressed interest again for this year.
- The Stratford District Council has asked the committee if they were open to a young person in the community utilising the hoardings as a canvas for inspirational quotes and messages to inspire the community. The committee agree that they are open to the idea but would like to see concepts of work.

5. **GENERAL BUSINESS**

5.1 **BA5's** – *Postponed until Alert Level one*

5.2 **Membership**

	New	YTD 2020/ 2021
Members		150

5.3 **Stratford Business Association Romeo Awards**

An update from the subcommittee.

The secretary made the following notes:

- Subcommittee member Marcia Millard led the Romeo Awards update.
- With the uncertainty of changing Alert Levels and what this will look like, the subcommittee has made the hard decision to cancel the awards evening.
- The subcommittee have engaged with a professional videographer, Liquidmedia so the event can go digital.
- The cost to produce 10 videos is \$7,650.00 + GST. Filming will be completed over two days.
- Videos will be released starting the week of 27 September.
- Alert Levels allowing, Saturday 9 October has been booked for a celebration of winners and recognising the sponsors. This will be limited to 50 people if we remain at Alert Level 2.
- The celebration gathering will not be ticketed.
- Judging has also now been completed. Marcia facilitated the day. It went really well, great robust discussion involved, and a great
- Feedback will be given to all entrants.
- The wider committee has asked for an updated budget highlighting new costs.

General discussion

- The secretary is wrote a letter to TET to update the committee on where the association is placed with funding. With the uncertainty of Alert levels and planning for future events the association has funding remaining and will therefore not be applying for the next allocation of funding until 2022.
- Chairman Matthew Dimock discussed the removal of Santa's sleigh from Outdoor Power and Hire and the need for the association to have their own storage facility.
- The secretary is to obtain updated quotes for a 12 month rental space from the local Stratford storage facilities.

THAT the association will rent out a storage space

DIMOCK /MILLARD
Carried

- The upcoming AGM was discussed. Location is to be confirmed dependant on Alert Levels.
- Rather than a guest speaker, the videos of the Romeo Award winners will be played at this year's AGM in celebration of our business community.
- There will be a committee meeting held in October separate to the AGM to cover upcoming events and to bring any new committee members up to date. The secretary will send out possible dates.

5.4 **Annual General Meeting**

The Stratford Business Association Annual General Meeting will be held on Monday 11 October 2021 at 5.30pm, location to be confirmed.

The meeting concluded at 7:04pm

Matthew Dimock
CHAIRPERSON