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**MINUTES OF THE STRATFORD BUSINESS ASSOCIATION MEETING HELD AT TET STADIUM BAR & BISTRO, ON MONDAY 10<sup>th</sup> OCTOBER 2025 AT 5.30PM.**

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**PRESENT**

Chair: Matthew Dimock. Committee: Matthew McDonald, Arnold Cox, Trevor Tunnicliff, Maureen Tunnicliff Amy Spencer, and Amy Hill

**APOLOGIES**

Glenn Adams

**Dimock/Cox**

**Carried**

**1. CONFIRMATION OF MINUTES**

1.1 Stratford Business Association Meeting – Monday 20<sup>th</sup> October.

**RECOMMENDATION**

**THAT** the minutes of the Stratford Business Association meeting held on Monday 20<sup>th</sup> October be confirmed.

**Spencer/Cox  
Carried**

**2. CORRESPONDENCE**

**Inward:** Christmas Parade communications, Float registrations, Mediaworks ads (Shop Local), Marketing workshop registrations, Americarna quotes.

**Outward:** Mailchimp newsletter, Christmas Parade communications, Americarna quotes

**RECOMMENDATION**

**THAT** the correspondence be accepted and received

**Spencer/M Tunnicliff  
Carried**

**FINANCIAL REPORT**

**3.1 Current**

Account balance as of 5 Nov 25      \$70, 415.24

Visa balance as of 5 Nov 25      -\$138.57

**3.2 Financial report**

The Xero reports are attached. For your reference I have also added a P & L for the financial year to date, compared to the previous year.

### 3.3 Paid: Vouchers

Caltex	\$980
Mitre 10	\$440
New World	\$1080
TET Kings Theatre	\$50
<b>Total</b>	<b>\$2550</b>

### Paid: Bills

Stratford Press – Advert	\$575
Abstract Signs - Billboards	\$713
Creative Prints – Voucher Printing	\$108
HTL Insurance	\$1275.57
Mitch & His Guitar - DEPOSIT	\$300
Stadium Bar & Bistro – AGM/Drinks	\$536
<b>Total</b>	<b>\$3507.57</b>

### To Pay

Stratford Pharmacy - Vouchers	\$330
Mediaworks - October	\$926.33
<b>Total</b>	<b>\$1256.33</b>

### RECOMMENDATION

THAT the financial report is received, and the payments approved.

**Spencer/M Tunncliff**  
**Carried**

### REPORTS

Amy spoke to her report. Christmas parade organization is coming together well. Americarna planning started. Registrations for marketing workshop 17 people

### RECOMMENDATION

THAT the secretary's report be accepted and received

**Dimock/M Tunncliff**  
**Carried**

## **GENERAL BUSINESS**

### 5.1 BA5 updates

November (19 <sup>th</sup> )	Shakee Pear Cafe
December (10 <sup>th</sup> )	SBA / TET
January (28 <sup>th</sup> )	NO BA5
February (18 <sup>th</sup> )	Stratford Mountain House
March (25 <sup>th</sup> )	Findlays Florist TBC

### 5.2 Romeo Awards – date set for Saturday 8<sup>th</sup> August 2026

**5.2** Christmas Parade – Float registrations coming in, confirmation from Stratford Hockey Club. SBA purchase Santa sleigh – Matt Dimock to drive the sleigh

Matt McD to contact Bryan Vickery to MC the Christmas Parade

Committee to meet at 5pm at the War memorial to be assigned jobs / volunteers (Friday 28<sup>th</sup> November)

Ben Single to be contacted to be Santa for the parade (Teacher at Pembroke School)

**MOTION** – SBA to purchase walkie talkies for the Christmas Parade 4-6 radios with 3km range up to \$500  
**This motion was proposed by Trevor Tunnicliff and seconded by Amy Spencer**

### 5.3 Americarna – Dobsons have no marquee available. TLL to be asked for quote. H&S Plan started

### 5.4 BA5 – December 10<sup>th</sup>. All committee to attend, if possible, Councilors to be contacted to attend.

### 5.5 Garage has been sorted to store the Santa sleigh for \$30 per week.

### 5.6 Strategic Plan – discussion around current plan. Changes to be made and new plan added to the drive.

### 5.7 BA5 – Trial a Tuesday night from March 2026

### 5.8 Santa Photos – Fieldtorque no longer available. Santa to be asked if he is free for photos any weekends in December in front of the Christmas Tree in Prospero Place

### 5.9 Discussion around how many wheelchair car parks are needed in Stratford, the loss of car parks on the main street is affecting businesses. Email to council asking what ratio of accessible car parks is needed.

5.10 Update on Prospero Place upgrade, Amy to email council

5.11 SBA to help the tradies

Builders are struggling with consent process at council. SDC rules are very strict.

SBA to write to council on behalf of the tradies that are members. Get statements from them and leave them anonymous.

5.12

Items for next meeting

- Romeo Awards
- MOU with Council
- How to streamline consent processes SBA to work with SDC

### **The next meetings**

<b><u>Month</u></b>	<b><u>Meeting</u></b>
December Committee Meeting	Monday 15 <sup>th</sup> - 5.30pm
January (NO MEETING)	NO MEETING
February Committee Meeting	Monday 9 <sup>th</sup> – 5.30pm
March Committee Meeting	Monday 16 <sup>th</sup> 5.30pm
April Committee Meeting	Monday 13 <sup>th</sup> 5.30pm

*The meeting concluded at 6.42pm*

*Next meeting – Monday 15<sup>th</sup> December*

Matthew Dimock  
**CHAIRPERSON**