
MINUTES OF THE STRATFORD BUSINESS ASSOCIATION ANNUAL GENERAL MEETING HELD AT THE TET MULTISPORTS CENTRE, PORTIA STREET ON MONDAY 13 OCTOBER 2024 AT 5.30 PM.

PRESENT

Chairman: Matthew Dimock. Committee Members: Glenn Adams, Maureen Tunnicliff, Trevor Tunnicliff, Matthew McDonald, Mike Radich, Peter Hogan, Amy Spencer, Arnold Cox

IN ATTENDANCE

Amy Hill (Secretary), Peter Reed, Toni Bailey, Donna Millar, Jiong Sun, Illona Hanne, Alyssa Smith

APOLOGIES

Apologies for non-attendance were received from Allen Juffermans, Di Gleeson, Vicki Jagersma

THAT the apologies be received.

ADAMS/MCDONALD
Carried

ANNOUNCEMENTS

There were no announcements.

1. **CONFIRMATION OF MINUTES**

1.1 Stratford Business Association AGM – Monday 14 October 2024

THAT the minutes of the AGM of the Stratford Business Association held on Monday 14 October 2024 be confirmed.

COX /MCDONALD
Carried

1.1.1 Matters Arising from Stratford Business Association Meeting – Monday 9 October 2023

There were no matters arising.

2. **CHAIRMAN'S REPORT**

The Chairman spoke to his report as attached to the agenda.

THAT the chairman's report be received.

DIMOCK/HOGAN
Carried

Our Vision: Stratford District - a strong and vibrant business community
Our Purpose: To enable, advocate for and support our business association members

3. **FINANCIAL REPORT**

THAT the Financial Report be received.

RADICH/SPENCER
Carried

4. **ELECTION OF OFFICERS**

4.1 The Chairman vacated the chair and the Secretary called for nominations for the position of Chairman.

THAT Matthew Dimock be nominated for Chairman.

SPENCER/COX
Carried

Matthew Dimock was declared duly elected.

4.2 The Chairman then called for nominations for the position of Deputy Chairman.

THAT Glenn Adams be nominated for Deputy Chair.

MCDONALD/DIMOCK
Carried

Glenn Adams was declared duly elected.

4.3 Confirmation of Secretary/Treasurer

Amy Hill – Employed by the Stratford Business Association

4.4 The Chairman then called for nominations for the 2025/2026 Committee:
The outcome of the votes resulted with the 2025/2026 Stratford Business Association committee consisting of the following six members.

Amy Spencer *nominated by Matthew Dimock seconded by Mike Radich*

Matthew McDonald *nominated by Mike Radich seconded by Trevor Tunncliff*

Peter Hogan *nominated by Matthew Dimock seconded by Matthew McDonald*

Maureen Tunncliff *nominated by Amy Spencer seconded by Trevor Tunncliff*

Trevor Tunncliff *nominated by Matthew Dimock seconded by Maureen Tunncliff*

Arnold Cox *nominated by Trevor Tunncliff seconded by Matthew Dimock*

5. **GENERAL BUSINESS**

5.1 **Annual Subscription Fee**

The annual subscription fees are currently:

- 1-5 Staff: Membership is a fee of \$50.00 +GST per annum.
- 6+ Staff: Membership is a fee of \$100.00 +GST per annum.
- Not for profit with paid employees: Membership is a fee of \$50.00 +GST per annum.
- Not for profit with no paid employees: Membership is a fee of \$25.00 inclusive per annum.

THAT the annual subscription fee remains at \$50.00+GST per annum for businesses with 1 - 5 staff members, \$100+GST per annum for businesses with 6+ staff, \$50.00+GST per annum for Not-for-profit organisations with paid employees and \$25 GST inclusive per annum for Not-for-profit organisations with no paid employees.

MCDONALD/T
TUNNICLIFF
Carried

5.2 **Meeting Schedule**

The meeting schedule for 2025/26 was attached.

THAT the meeting schedule for 2025/26 be approved.

DIMOCK/MCDONALD
Carried

5.2 **Rules of the Stratford Business Association Incorporated Society**

A copy of the Rules of the Stratford Business Association Incorporated Society is attached

DIMOCK/M TUNNICLIFF
Carried

5.4 **Stratford Business Association Constitution**

Proposed Amendment to Stratford Business Association Constitution
Retention of Meeting Minutes The current constitution does not specify a retention period for meeting minutes. Stratford Business Association shall retain minutes of all meetings for a period of seven (7) years from the date of the meeting.

COX/T TUNNICLIFF
Carried

The meeting concluded at 5.40pm

Matthew Dimock
CHAIRMAN