MINUTES OF THE STRATFORD BUSINESS ASSOCIATION MEETING HELD AT TET STADIUM BAR & BISTRO, ON MONDAY 17th AUGUST AT 5.30PM.

PRESENT
Chair: Matthew Dimock, Vice Chair: Glenn Adams, Committee: Matthew McDonald, Arnold Cox, Trevor Tunnicliff, Maureen Tunnicliff, Amy Spencer, Peter Hogan and Amy Hill

APOLOGIES

IN ATTENDANCE

Adams/Cox
Carried

1. CONFIRMATION OF MINUTES

1.1 Stratford Business Association Meeting – Monday 13th July

RECOMMENDATION
THAT the minutes of the Stratford Business Association meeting held on Monday 13th July be confirmed.

McDonald/M Tunnicliff
Carried

2. CORRESPONDENCE

Inward: Romeos communications (Finalists, Table bookings, Awards evening, Feedback etc)

Stratford Christmas, Quotes Central Traffic management (Parade / Americarna)
Mediaworks – Re new annual contract? (October), Daffodil Day

Outward: Romeos communications, (Finalists, Table bookings, Awards evening etc)

MOTION – Accept annual plan with Mediaworks for 2026/27
This motion was proposed by Matthew Dimock and seconded by Maureen Tunnicliff

RECOMMENDATION

THAT the correspondence be accepted and received

Adams/Dimock
Carried

FINANCIAL REPORT

3.1 **Current**

Account balance as of 12 August 2026 $36,753.50

Visa balance as of 12 August 2026 -$405.49

3.2 Paid: Vouchers

Caltex	$850
Ink Pot	$600
Knit & Sew	$150
Percy Thomson Gallery	$100
Knit & Sew	$80
Dimocks 100%	$500
Five Star Liquor	$60
Mitre 10	$150
Mackays Unichem Pharmacy	$570
Four Square	$50
Total	$3110

Paid: Bills

Abstract Signs – ROMEOS	$724.50
Amity Motel – ROMEOS	$151
Stratford Press – ROMEOS	$918.85
Findlays Florist – ROMEOS	$850
Idyllic – Canva Workshop	$2242.50
Little Rocket – ROMEOS	$1150
Manella Productions (Band) – ROMEOS	$1200
Shakee Pear – Canva room + Catering	$408
TET Stadium – Bar Tab	$37.50
Stratford District Council – Roading Fees	$720
ACC Fee	$114.47
CMK – Accounting Fees	$115
Kim – Bar Manager (ROMEOS)	$300
Razz Print – Booklets (ROMEOS)	$792.35
Andersons – Supper (ROMEOS)	$3700
Black Bull Liquor – Tables (ROMEOS)	$749
Dimocks – Multi Board plugs	$30
Elixir – Catering (ROMEOS)	$6850
Paper Plus – Wall Planner - Amy	$10.99
Xsignt – Backdrop (ROMEOS)	$2834.75
Annas Flowers – Tables (ROMEOS)	$2380
Five Star – Alcohol (ROMEOS)	$2746
Mediaworks - Radio	$926.33
TET Theatre – BA5 Catering Banx	$500
Total	$30,413.74

To Pay

Rotary – Sausage sizzles (Invoice to come)	**?**
TSH (ROMEOS) – Due 20 Sep	**$13,534.47**
Dobsons (ROMEOS) invoice to come	**$10,973.30**
Egmont Refuse	**$420**
Toko Lions Club	**$1000**
War Memorial Hire	**$1152**
Cleaning Fee	**$1056**
Total	**$28,135.77**

RECOMMENDATION
THAT the financial report is received, and the payments approved.

McDonald /T Tunnicliff
Carried

REPORTS
Amy spoke to her report, Christmas Parade and Americarna planning underway, 2 new members

RECOMMENDATION
THAT the secretary's report be accepted and received

M Tunnicliff/Dimock
Carried

GENERAL BUSINESS

5. BA5 updates

BA5 - Date	**Host / Venue**
August (26th)	TSB Bank
September (24th)	Govett Quilliam
October (29th)	CMK
November (19th)	Abstract Signs
December	No BA5
January (28th)	Percy Thomson Gallery
February (18th)	Venture Taranaki?
March (25th)	
April (28th)	

5.1. Romeo Awards

Feedback from awards from committee and public

- First Aid Kit needed in hall
- Cleaning supplies for broken glass
- Table Plan on entrance or Ushers to tables
- Clearer table numbers
- Earlier supper (stop before supreme winner)
- Security at bar once finished
- Position of screens / smaller stage / Vertical set up next time
- Food too fancy
- SBA to introduce whole committee
- Drinks tickets instead of drinks on tables
- Awards felt rushed
- MC didn't have enough time for jokes
- Start whole evening earlier 5/5.30pm
- All nominees to be published not just finalists and winners

Survey to go out post Romeo awards asking for more feedback in planning for next time.
Glenn to look at budgets to see if next Romeos will be 2028 or 2029 (Every 2 or 3 years going forward?)
Planning to start at least 12 months before next time giving more time for nominations etc. next time.

5.2. Stratford Christmas– Want to borrow Santa Sleigh for Streat Festival event on 12th December

To be charged a $200 fee and a $500 refundable bond with hire agreement. SBA can promote Santa Photos on social media and Newsletter.

5.3. Workshops – Low numbers for AI workshop so far, One more workshop for October subject TBC

5.4. Christmas Parade – Friday 27th November – Theme (Christmas on the Farm)

Santa Sleigh needs upgrades, Matt to deliver to Xsignt for repairs.
Extra banner needed for 2nd place education section get quote from abstract signs
MC – Walking as Prospero Place will be unavailable to use.
Matt Dimock to get invoice for Sleigh Storage
TLL and TSH quotes again for sound system upgrade so we can use wireless mics on main street.

MOTION – Budget up to $500 for flights for Zoe Hobbs to be celebrity guest for parade
This motion was proposed by Matthew Dimock and seconded by Trevor Tunnicliff

5.5 Mediaworks – Social Media ad for Romeos – Advertising Romeo Awards Supreme winner with a giveaway of $150 voucher from Findlays Florist

MOTION – $150 voucher from Findlays Florist for the MoreFM Social Media Post
This motion was proposed by Matthew Dimock and seconded by Glenn Adams

5.6. Broadway Enhancement Group
Annette and Saba to attend October meeting and give update to SBA

5.7. Workbridge
To attend September meeting (14th) to meet SBA and see how we can work together.

The next meetings

Month	**Meeting**
September Committee Meeting	Monday 14th 5.30pm
October AGM	Monday 12th 5.30pm
October Committee Meeting	Monday 19th 5.30pm
November Committee Meeting	Monday 9th 5.30pm
December Committee Meeting	Monday 14th 5.30pm
January Committee Meeting	Monday 18th 5.30pm

The meeting concluded at 6.30pm

Next meeting Monday 14th September

Matthew Dimock
CHAIRPERSON