MINUTES OF THE STRATFORD BUSINESS ASSOCIATION MEETING HELD AT TET STADIUM BAR & BISTRO, ON MONDAY 13th JULY AT 5.30PM.

PRESENT
Vice Chair: Glenn Adams, Committee: Matthew McDonald, Arnold Cox, Trevor Tunnicliff, Maureen Tunnicliff and Amy Hill

APOLOGIES Matthew Dimock

IN ATTENDANCE

Adams/Cox
Carried

1. CONFIRMATION OF MINUTES

1.1 Stratford Business Association Meeting – Monday 8th June

RECOMMENDATION
THAT the minutes of the Stratford Business Association meeting held on Monday 8th June be confirmed.

McDonald/T Tunnicliff
Carried

2. CORRESPONDENCE

Inward: Americarna Communications, Romeos communications (Finalists, Table bookings, Catering quotes, printing – Photo backdrop and door tickets)
New Memberships (The Water Hog, Te Popo Gardens, Nicky Ward – Progressive Health & Fitness), TET funding, Sven - Fire Alarms. Matariki Window competition

Outward: Americarna, Romeos communications, New Memberships, Table bookings,

Catering emails. Matariki window display. Sven – Fire alarms

RECOMMENDATION

THAT the correspondence be accepted and received

Adams/Cox
Carried

FINANCIAL REPORT

3.1 **Current**
Account balance as of 8 July 2026 $58,226.30
Visa balance as of 8 July 2026 -$483.64

3.2 Paid: Vouchers

Mitre 10 – Vouchers	**$460**
Colonel Malones	**$550**
The Baking Company	**$40**
New World	**$990**
Shakee Pear Café	**$50**
Five Star Liquor	**$100**
Total	**$2190**

Paid: Bills

Little Rocket – ROMEOS design	**$230**
Little Ashes – ROMEOS – Band	**$2645**
Mediaworks – Radio advertising	**$926.33**
Central Tyre & Automotive – BA5 Costs	**$500**
Mystery Shoppers – ROMEOS	**$10,860.14**
Stadium Bar & Bistro – BA5	**$764**
Stadium Bar & Bistro – Meeting drinks	**$75**
The Badge Team – SBA Name tags	**$178.25**
Total	**$16,178.72**

To Pay

Rotary – Sausage sizzles (Invoice to come)	**?**
Ink Pot Café - Vouchers	**$600**
Stratford Press	**$918.85**
Stratford District Council – Traffic fee costs	**$720**
Stratford Knit & Sew	**$50**
Total	**$2288.85**

RECOMMENDATION
THAT the financial report is received, and the payments approved.

McDonald /T Tunnicliff
Carried

REPORTS

Amy spoke to her report, Americarna, Romeo planning underway, Shop & Win competition.

RECOMMENDATION

THAT the secretary's report be accepted and received

M Tunnicliff/McDonald
Carried

GENERAL BUSINESS

5. BA5 updates

BA5 - Date	Host / Venue
July (29th)	Banx IT Solutions
August (26th)	TSB Bank
September (24th)	Govett Quilliam
October (29th)	CMK
November (19th)	Abstract Signs
December	No BA5
January (28th)	Percy Thomson Gallery

5.1. Romeo Awards

Bar Prices – Lower prices after advice from events staff / bar manager

MOTION – Lower Romeo bar prices to Amy's presented list
This motion was proposed by Matthew McDonald and seconded by Glenn Adams

Committee to meet at War Memorial on Saturday 8th at 3pm for H&S and run through lions etc. Maureen and Trevor are happy to be ushers for the photographer as people walk in.

Romeos Booklet – Blurb at the front from SBA Chairperson, remove TET logo

Lions Club – They will wear white shirts and their Lions Club Badges, 2x SBA vests for bouncers on door outside

Xsignt Quote – Backdrop / sponsors boards – Backdrop needs bigger and less logos. Sponsors board good just remove TET logo

Catering – No response from Farmers Grill so Matt Dimock and Amy picked the best quote from 10 responses Elixir Café.

MOTION – Catering quote from Elixir to be accepted
This motion was proposed by Matthew McDonald and seconded by Trevor Tunnicliff

TSH has red carpet, and the committee agreed to have red carpet in the Centre and the stairs up the middle of the stage.

Contact Council to reserve some car parking for sponsors, taxis etc as Hockey finals are on the same Day/Night and phone for an update on the fire alarm situation

Framing – Committee decided that Romeo Certificates need to be framed, Amy can do the framing up.

MOTION – Get 20 Certificate frames up to $600 and pre load debit card for Amy to purchase.
This motion was proposed by Matthew McDonald and seconded by Maureen Tunnicliff

MOTION – All Romeo Awards quotes / costs approved to pay to date.
This motion was proposed by Arnold Cox and seconded by Maureen Tunnicliff

5.2. Shop & Win – Successful for 2026, boxes way fuller with entries. Need more boxes for 2027, currently have 30. If more than 30 businesses for 2027 committee will need to help with picking up entries on draw days currently takes 1.5hr to get around 30 businesses.

MOTION – Amy to be reimbursed $150 for petrol Costs for Shop & Win / Romeos
This motion was proposed by Matthew McDonald and seconded by Maureen Tunnicliff

5.3. Workshops – AI workshop run by The Wheelhouse 1st September at Shakee Pear

MOTION – Quote accepted for AI workshop
This motion was proposed by Glenn Adams and seconded by Trevor Tunnicliff

5.4. Prospero Place – Alternative venue may be needed for both Christmas Parade and Americarna. Amy to contact Kate for contact of who owns the grass area outside Big Barrel. Also want a finalized design plan of Prospero Place to share with committee and members.

5.5 Shakesphere Trust – Amy met with the trust, they want to get businesses involved for the Shakesphere festival 1-11 April 2027 (February BA5 to advertise early)

5.6. Broadway Enhancement Group
Drone mapping to take place over the weekend free of charge with company Programed. Slow but positive progress so far

5.8 Christmas Parade
Date set for Friday 27th November
Committee to think of a theme for this year, release theme way earlier this year so people have time to make their floats.
Amy met with Grant from Central Traffic Services and Roading paperwork has been started. Quotes to be approved at August meeting

The next meetings

Month	**Meeting**
August Committee Meeting	Monday 10th 5.30pm
September Committee Meeting	Monday 14th 5.30pm
October AGM	Monday 12th Time TBC
October Committee Meeting	Monday 19th 5.30pm ?

The meeting concluded at 7.05pm

Next meeting Monday 10th August

Matthew Dimock
CHAIRPERSON