MINUTES OF THE STRATFORD BUSINESS ASSOCIATION MEETING HELD AT TET STADIUM BAR & BISTRO, ON 16th MARCH 2026 AT 5.30PM.

PRESENT
Chair: Matthew Dimock. Committee: Matthew McDonald, Arnold Cox, Trevor Tunnicliff, Maureen Tunnicliff, Amy Spencer, Peter Hogan and Amy Hill

APOLOGIES Glenn Adams

IN ATTENDANCE

Dimock/Spencer
Carried

1. CONFIRMATION OF MINUTES

1.1 Stratford Business Association Meeting – Monday 9th February

RECOMMENDATION
THAT the minutes of the Stratford Business Association meeting held on Monday 9th February be confirmed.

M Tunnicliff/Cox
Carried

2. CORRESPONDENCE

Inward: Americarna Communications (invoices), TET Grant confirmation, Workshop registrations, Reply to Fence letter, Reply to Veranda letter, Shakespeare window competition, Scarecrow Trail Sponsorship

Outward: Americarna communications, Workshop bookings, Fence letter (24-2-26), Veranda letter (4-3-26), Carpark letter (11-3-26). Romeos Sponsorship letter

MOTION – Prizes of SBA vouchers approved for Shakespeare window competition ($600 for 1st, 2nd, 3rd) and Scarecrow Trail ($500)
This motion was proposed by Matthew Dimock and seconded by Amy Spencer

RECOMMENDATION

THAT the correspondence be accepted and received

T Tunnicliff/Spencer
Carried

FINANCIAL REPORT

3.1 **Current**
Account balance as of 11 March 2026 - $15,062.42
Visa balance as of 11 March 2026 -$72.18

3.2 Financial report
The Xero reports are attached. For your reference I have also added a P & L for the financial year to date, compared to the previous year

3.3 Paid: Vouchers

Five Star Liquor	$150
Magnum Sports	$150
New World	$860
Stratford District Council	$50
Tutaki Youth	$100
Colonel Malones	$500
Dimocks 100%	$50
The Family Butchery	$500
Four Square	$130
Total	**$2490**

Paid: Bills

Cadets – 2024 Christmas Parade – Back Pay	$1000
Abstract Signs - AMERICARNA	$759
Cheers Digital – SBA Website	$400.20
Stratford Press - AMERICARNA	$690
Mountain House – BA5 Costs	$500
Stadium Bar & Bistro – Andy Banx / Meeting	$506
Stratford District Council – Hall Hire Parade	$348
Vaughan King – Romeos Deposit	$400
Be Magical – Face Painting AMERICARNA	$610
Central Traffic Services - AMERICARNA	$4651.75
Dimocks 100% - Laptop for music	$249
Frontline Ambulance - AMERICARNA	$1046.50
Idyllic – Canva Workshop	$4485
Bouncy Castles - AMERICARNA	$330
Little Rocket – Romeos website/design	$1610
Mitch & his Guitar - AMERICARNA	$300
Shakee Pear Café – Canva – Catering/venue	$460
Cadets - AMERICARNA	$500
Mediaworks - Radio	$926.33
TLL Events – Stage/Marquee - AMERICARNA	$8280.75
Toko Lions - AMERICARNA	$600
Total	**$28,152.53**

To Pay

Rotary – Sausage sizzles (Invoice to come)	**?**
Amy Taunt Photography - AMERICARNA	**$150**
Total	**$150**

RECOMMENDATION
THAT the financial report is received, and the payments approved. Amy declared a conflict of interest for the photography of Americarna

McDonald/Dimock
Carried

REPORTS

Amy spoke to her report, Americarna feedback, Canva workshop successful, registrations for women's workshops. Romeo awards sponsors etc. Interest for Canva Intermediate workshop possibly in July

RECOMMENDATION
THAT the secretary's report be accepted and received

Dimock/Cox
Carried

GENERAL BUSINESS

5. BA5 updates

BA5 - Date	**Host / Venue**
March (24th)	Findlays Florist
April (28th)	Kings Theatre
May (26th)	Central Tyre & Automotive
June (23rd)	SBA/Councilors? TBC
July (28th)	Collective First National

5.1 Americarna

Amy to draft letter to Americarna asking if we can swap with Hawera to the afternoon slot for 2027 as it will make paperwork with NZTA much easier.

Bunting condition is fine, will be sorted and given to businesses before Americarna next year.

Amy to contact rest home and apologize that Americarna cars didn't turn up to them, was never mentioned to Amy from Americarna in the organization.

MC needed for 2027

Marquees / Tables were a must have, all well used.

American Hotdogs for 2027

TET to be contacted early to see if they will fund Americarna

5.2 TET Funding

TET Application was to be reviewed at their meeting on March 18th, should hear back soon.

5.3 Canva Workshop

The Canva basics workshop was successful with 15 attendees, all interested in Canva Intermediate later in the year preferably July if Idyllic is available.

5.4 Workshops
Ellen Hall and Amelie Moncel booked for 21st April (2 x 45 Minutes time slots so people can choose to attend just one or both workshops) Ellen currently has 4 registrations so far.

5.5 Letters
Amy to resend the letters every few weeks, reply to Fence letter from Neil Cooper, Amy to reply and say the owner wants to paint their wall so the fence needs to be removed. SBA doesn't know anything about a mural going there.

5.6 BA5s
Amy to source name tags for committee members to wear for BA5s and when helping with events.

5.7 Romeo Awards
Sponsorship letter has been sent, Amy to follow up with phone calls

Lock in the band, – Little Ashes

Seating plan etc. to be finalized in the coming weeks with first choice being given to sponsors then SBA members.

5.8 Christmas Parade
Date set for Friday 27th November
Committee to think of a theme for this year, release theme way earlier this year so people have time to make their floats.

5.9 MOU with Stratford District Council (April Meeting)
A draft template has started, Amy to have 2nd draft for April meeting
Items to add:

- Vouchers – Sale of SBA vouchers at council front desk. Staff Christmas vouchers are the only vouchers to be invoiced on redemption the rest need to be paid for first
- Speakers in clocktower, SBA need to have access to this
- SBA to liaise with business community on the council's behalf
- Working relationship between SDC and SBA
- Consultation via one point of contact for feedback. Direct with CEO for submissions

The next meetings

Month	**Meeting**
April Committee Meeting	Monday 13th 5.30pm
May Committee Meeting	Monday 11th 5.30pm
June Committee Meeting	Monday 8th 5.30pm
July Committee Meeting	Monday 13th 5.30pm

The meeting concluded at 6.30pm

Next meeting Monday 13th April

Matthew Dimock
CHAIRPERSON