**MINUTES OF THE STRATFORD BUSINESS ASSOCIATION MEETING HELD AT TET STADIUM BAR & BISTRO, ON MONDAY 14th SEPTEMBER AT 5.30PM.**

**PRESENT**
Chair: Matthew Dimock, Vice Chair: Glenn Adams, Committee: Arnold Cox, Trevor Tunnicliff, Maureen Tunnicliff, Peter Hogan and Amy Hill

**APOLOGIES** Matthew McDonald, Amy Spencer

**IN ATTENDANCE** Kerry Burwell – Workbridge
Kerry came to speak to SBA about workbridge and what they offer, we will send out information in our next newsletter to members. She will be in Stratford fortnightly for meetings.

**Adams/Cox**
**Carried**

## 1. CONFIRMATION OF MINUTES

1.1 Stratford Business Association Meeting – Monday 13th July

**RECOMMENDATION**
THAT the minutes of the Stratford Business Association meeting held on Monday 17th August be confirmed.

**Adams /T Tunnicliff**
**Carried**

## 2. CORRESPONDENCE

**Inward:** Romeos communications (Survey Feedback), Traffic Management, BA5 RSVPS, Members

**Outward**: Americarna / Chrostmas Parade, AGM Notice booked, Survey, Newsletter, Members

**RECOMMENDATION**

**THAT the correspondence be accepted and received**

**Dimock /Cox**
**Carried**

**FINANCIAL REPORT**

3.1 **Current**

Account balance as of 9 September 2026 $19,757.38
Visa balance as of 9 September 2026 -$190.86

TET $24,500 was paid on 11th September after agenda went out

**3.2 Paid: Vouchers**

| | |
|---|---|
| Ink Pot | $580 |
| Magnum Sports | $220 |
| New World | $430 |
| Paper Plus | $320 |
| Stratford Pharmacy | $50 |
| The Baking Company | $40 |
| Annas Flowers | $120 |
| The Mountain Lodge | $40 |
| RJ Eagar | $500 |
| Shakee Pear | $150 |
| Stratford Knit & Sew | $50 |
| Taranaki Vets | $130 |
| The Baking Company | $120 |
| | |
| **Total** | $2750 |

**Paid: Bills**

| | |
|---|---|
| Dobsons - ROMEOS | $10648.54 |
| New World – Drinks etc ROMEOS | $1070.75 |
| Egmont Refuse & Recycling - ROMEOS | $483 |
| TET Bar Tab | $60 |
| Toko Lions - ROMEOS | $1000 |
| Stratford Press - ROMEOS | $1610 |
| Mediaworks | $1501.33 |
| Pub Charity - Refund | $914.45 |
| Shakee Pear – Morning tea for window comp | $150 |
| SDC – ROMEOS – Hall Hire | $1152 |
| SDC – ROMEOS - Cleaning | $1568.71 |
| | |
| **Total** | $18,398.78 |

**To Pay**

| | |
|---|---|
| Rotary – Sausage sizzles (Invoice to come) | **?** |
| TSH (ROMEOS) – Due 20 Sep | **$13,534.47** |
| | |
| **Total** | **$13,534.47** |

**RECOMMENDATION**
THAT the financial report is received, and the payments approved.

**Dimock /Hogan**
**Carried**

**REPORTS**

Amy spoke to her report, Christmas Parade and Americarna planning underway, 2 new members 21 members since Amy Started and Facebook following has grown by 500. BA5s all booked

**RECOMMENDATION**
THAT the secretary's report be accepted and received

**Dimock/M Tunnicliff**
**Carried**

**GENERAL BUSINESS**

**5.** BA5 updates

| BA5 - Date | Host / Venue |
|---|---|
| August (26th) | TSB Bank |
| September (24th) | Govett Quilliam |
| October (29th) | CMK |
| November (19th) | Abstract Signs |
| December | No BA5 |
| January (28th) | Percy Thomson Gallery |
| February (18th) | Venture Taranaki |
| March (25th) | |
| April (28th) | |

**5.1. Romeo Awards –** Survey to go out again, set date for next Romeos after AGM

**5.2. Window Competitions –** Extra window competition for Garden Festival (October) and Christmas Window Competition (November/December)

**MOTION –** Extra window competition for Garden Festival and keep prizes the same as previous 1st $500, 2nd $300, 3rd $200 of SBA Vouchers
**This motion was proposed by Matthew Dimock and seconded by Trevor Tunnicliff**

**5.3. Workshops –** Send out survey with ideas for workshops to members. Have contacted Baker Tilly to see what workshops they offer.

Cyber Security, Pricing for profit, Cashflow, Dealing with difficult customers, Sales etc

**5.4. Christmas Parade –** Friday 27th November – Theme (Christmas on the Farm)

Prospero Place unavailable to use, no where suitable to have kids' zone etc., can't have it on Miranda Street as too much of a health and safety risk with moving floats. 2x Food trucks in empty lot next to gym.
Sleigh will stop in the middle of Broadway outside the clocktower for Santa photos and photos with Zoe if she will be there.

**MOTION –** Float Prizes (SBA Vouchers) OPEN 1st $1000, 2nd $750, 3rd $500. EDUCATION 1st $1000, 2nd $750 3rd $500. 3rd Prize for School /Education section only given if over 6 registrations.
**This motion was proposed by Matthew Dimock and seconded by Arnold Cox**

First Aid to be positioned behind Clocktower for the Christmas Parade.

Bryan Vickery to Mc if available. Get quote from TSH for sound system upgrade

Matt to try to deliver Santa Sleigh to Xsignt before October, Trevor offered to help

Amy to get Sharon at Abstract Signs to print new 1st, 2nd, 3rd, Banners for School /Education section of parade. Open Section Banners are fine.

**5.5 Verandas –** Matt presented a letter from a concerned Stratford Local with photos of the verandas on the Municipal Buildings. Letter to be amended to not include SBA. Send to council with accompanying letter from SBA and try to get backing from local MP

**MOTION –** Send amended letter with email from SBA to council stating it is their responsibility to issue a notice to fix to building owners for verandas, this is not SBA responsibility
**This motion was proposed by Matthew Dimock and seconded by M Tunnicliff**

**5.6. Broadway Enhancement Group**
Report was presented from Trevor, Amy, Trevor and Maureen to remain on the Broadway Enhancement group for the time being to try push to get things moving with safety of Broadway. Veranda Letter to be added to agenda for next BEG meeting.
SBA to write Letter to LINZ for untidy buildings on Broadway

Annette and Saba from BEG to attend the SBA Committee meeting on Monday 19th October and give an update to committee

**5.7. Americarna –** Shop & Win
Shop & Win competition will go ahead for Americarna 2027. Amy to purchase 20 more boxes to be used for this competition and main shop & win mid year.

## The next meetings

| **Month** | **Meeting** |
|---|---|
| October AGM | Monday 12th 5.30pm |
| October Committee Meeting | Monday 19th 5.30pm |
| November Committee Meeting | Monday 9th 5.30pm |
| December Committee Meeting | Monday 14th 5.30pm |
| January Committee Meeting | Monday 18th 5.30pm |

***The meeting concluded at 7.07pm***

***Next meeting Monday 12th October AGM***

Matthew Dimock
**CHAIRPERSON**